AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2003 - 2007



Arkansas Department of Health

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Agency Name	Arkansas Department of Health
Agency Mission Statement	t:
To assure conditions whic	h encourage a healthier quality of life for people in the state.
AGENCY GOAL 1:	
Assess Arkansas health ne public health policy.	eds and assets and promote development of data-based

AGENCY GOAL 2:

Promote healthy behaviors and assure access to quality health services.

AGENCY GOAL 3:

Promote, monitor and enforce compliance with public health laws and regulations.

Agency Name		Arkansas Department of Health		
Program		Health Information and Resources Program		
Program Authorization		A.C.A. 20-7-101 et seq.; 20-7-301 et seq.; 20-7-204; 20-7-205; 20-18-101 et seq.; 20-15-201 ; Act 1675 of 2001		
Program Definition: Funds-Center Code: XXX		Health Information and Resources encompass activities to collect, analyze, and communicate data regarding Arkansas' health events, disease incidence, healthcare system, and health status indicators.		
AGENCY GOAL(S) # 1,2				
Anticipated Funding Sources for the Program:		General Revenue, Special Revenue, Federal Funds		

PROGRAM GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To provide an understanding of the factors which affect health and guide the development of effective interventions at the appropriate level.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG10BJ1)

Collect Arkansas health events data, compile and publish reports, analyze data, and provide assistance in use of the data.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Collect, archive and issue copies of birth, death, marriage, and divorce certificates.

STRATEGY 2: (Sub-Funds Center Code: XXXB)

Analyze health related data, maintain data bases, perform statistical analysis and disseminate information.

STRATEGY 3: (Sub-Funds Center Code: XXXC)

Collect, use and analyze data on disease, environmental health incidents, zoonosis incidents and other sources to recommend methods and provide technical assistance.

OBJECTIVE 2: (Sub-Funds Center Code: XXXG10BJ2)

Improve access to primary care and community health facilities through assistance to communities.

STRATEGY 1: (Sub-Funds Center Code: XXXD)

Provide assistance to communities to construct or improve public health facilities.

STRATEGY 2: (Sub-Funds Center Code: XXXE)

Provide assistance to communities to support access to primary care.

STRATEGY 3: (Sub-Funds Center Code: XXXF)

Assist communities to assess their health needs and assets through data collection, interpretation and use.

Agency Name	Arkansas Department of Health
Program	Health Information and Resources

Objective 1

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DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007
Objective 1: Percentage of cancer cases collected from hospitals, outpatient clinics, specialty clinics (dermatology, urology, oncology, etc), nursing homes, hospice and doctors offices within required time frames. (North American Association for Central Cancer Registries standard is 95% of cases collected annually.)	Annual Report	95	95	95	95	95
Objective 1: Number of "not met" scores as specified by the National Center for Health Statistics with regards to vital statistics data	NCHS Reports	<u><</u> 4				
Objective 2: Dollar amount of grants awarded for public health facilities	Internal Financial Reports	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Objective 2: Dollar amount of grants awarded for rural communities	Internal Financial Reports and HRSA Progress Report.	\$400,000	\$450,000	\$450,000	\$450,000	\$450,000

Agency Name		Arkansas Department of Health
Program		Health Protection Services
Program Authorization		A.C.A. 5-64-216; 5-64-604; 5-64-702; 5-65-103 et seq.; 5-75-102 et seq.; 5-76-102 et seq.; 8-4-312 et seq.; 14-236-101 et seq.; 17-31-101 et seq.; 17-33-101 et seq.; 17-38-101 et seq.; 17-92-401; 17-104-301 et seq.; 17-106-101 et seq.; 20-7-101-130; 20-9-302 et seq.; 20-9-901 et seq.; 20-10-801 et seq.; 20-13-200 et seq.; 20-15-302; 20-15-304; 20-15-1001 et seq.; 20-21- 201 et seq.; 20-21-206; 20-21-401 et seq.; 20-27-1501 et seq.; 20-28-101 et seq.; 20-30-10; 20-33-201 et seq.; 20-56-201 et seq.; 20-56-219; 20-57-101 et seq.; 20-59-101 et seq.; 20-59-204; 20-64-219; 20-64-317; 23-79-129; 23-85-137 et seq.; 23-86-118; 23-99-701 et seq.; 27-23-112 et seq.; Act 415 of 1953; CFR 40 Part 141-143.; CFR 42 Part 48, 400, 405, 410, 412, 416, 418, 424, 482 to 486, 493.; Federal Clinical Improvement Act; P.L. 93-523 Federal Safe Drinking Water Act; Act 1675 of 2001.
Program Definition: Funds-Center Code: XXX		Health Protection encompasses activities to protect the public's health such as ensuring safe food and drinking water, quality health facilities and services, and laboratory testing and evaluation.
AGENCY GOAL(S) #	3	
Anticipated Funding Sources for the Progr	am:	General Revenue, Special Revenue, Federal Funds

PROGRAM GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To safeguard the public from threats to their health through oversight and monitoring for sanitary conditions and assuring quality health services.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG10BJ1)

Monitor and respond to environmental conditions that affect the public's health.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Monitor food, beverage, milk and dairy establishments for compliance with Health Department Regulations.

STRATEGY 2: (Sub-Funds Center Code: XXXB)

Set, communicate and enforce standards to assure that plumbing, water, sewer, heating, air conditioning, refrigeration and natural gas systems comply with State laws; and, provide other general sanitation services.

OBJECTIVE 2: (Sub-Funds Center Code: XXXG10BJ2)

Monitor public water systems to ensure compliance with Safe Drinking Water Act Regulations

STRATEGY 1: (Sub-Funds Center Code: XXXC)

Monitor public water systems and test water quality.

OBJECTIVE 3: (Sub-Funds Center Code: XXXG10BJ3)

Inspect, certify and monitor health facilities, services and systems.

STRATEGY 1: (Sub-Funds Center Code: XXXD)

Inspect, survey, certify, monitor, approve and / or license designated health care facilities, organizations and providers to assure quality patient care and safety.

STRATEGY 2: (Sub-Funds Center Code: XXXE)

Monitor and enforce compliance with rules and regulations related to radiation safety and coordinate the public health response to natural and man-made disasters.

OBJECTIVE 4: (Sub-Funds Center Code: XXXG10BJ4)

Analyze clinical and environmental laboratory samples for health threats and assure a quality alcohol testing system.

STRATEGY 1: (Sub-Funds Center Code: XXXF)

Analyze food, water and clinical samples to detect contamination, identify environmental hazards and health risks.

STRATEGY 2: (Sub-Funds Center Code: XXXG)

Regulate traffic related alcohol analyses, by training and certifying law enforcement personnel, certifying equipment, analyzing samples, maintaining instrumentation, and approving ignition interlock devices.

Agency Name	Arkansas Department of Health
Program	Health Protection Services

Objective 1, 2

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007
Objective 1: Percentage of food, beverage and dairy establishments inspected as prescribed by Health Department regulations.	Internal monitoring & data collection	90	90	90	90	90
Objective 1: Percentage of engineering plans reviewed timely	Internal monitoring & documentation	90	90	90	90	90
Objective 1: Percentage of municipal plumbing inspectors in compliance with annual inspector continuing education certification & recertification.	Internal monitoring & data collection	70	75	80	90	95
Objective 1: Percentage of municipal heating and air conditioning inspectors in compliance with annual inspector continuing education certification and re-certification.	Internal monitoring & data collection	70	75	80	90	95
Objective 2: Percentage of all Public Water Systems that are compliant with the National Primary Drinking Water Regulations or have received an enforcement action.	ARK PWS database ARK Enftrak database	97	97	97	97	97

Objective 3: Number of licenses and re-licenses issued to Ambulance Services.	Internal monitoring and documentation	<u>≥</u> 180	<u>≥</u> 180	<u>></u> 180	<u>></u> 180	<u>≥</u> 180
Objective 3: Percentage of facilities surveyed as required by State policy and Federal requirements.	Federal and workload reports	100	100	100	100	100
Objective 4: Percentage of personnel trained and certified to operate a breath testing instrument vs. the number requested	Monthly report and training log.	95	95	95	95	95
Objective 4: Percentage of tests completed on viable environmental / clinical samples received by the public health labs	Monthly and annual reports	93	93	93	93	93

Agency Name	Arkansas Department of Health		
Program	Community Health Promotion and Prevention		
Program Authorization	A.C.A. 19-4-801; 20-7-101-130; 20-15-701 et seq.; 20-15-1102; 20-15-1301-1304; 20-15-1503; 20-16-301-305; 29-30-131; 25-9-101 42 USC Chapters 7; 241(A) &247(B);1786; 42 USC Sec. 300;.		
Program Definition: Funds-Center Code: XXX	Health Promotion consists of activities designed to educate the public about healthy behaviors and assure that personal health services are accessible.		
Tulius-Celiter Code. AXX	-		
AGENCY GOAL(S) # 1, 2			
Anticipated Funding Sources for the Program:	General Revenue, Special Revenue, Federal Funds		

PROGRAM GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To improve the health of Arkansans through targeted education, outreach and / or service delivery.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG10BJ1)

Promote and provide prevention, outreach, education and / or direct patient services for breast and cervical cancer.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Promote and provide access to screening, detection and / or treatment services for eligible persons.

OBJECTIVE 2: (Sub-Funds Center Code: XXXG10BJ2)

Promote and provide prevention, outreach, and / or education services for chronic diseases.

STRATEGY 1: (Sub-Funds Center Code: XXXB)

Promote awareness of chronic diseases in the state and specific prevention methodologies.

STRATEGY 2: (Sub-Funds Center Code: XXXC)

Facilitate public and professional education on chronic diseases.

OBJECTIVE 3: (Sub-Funds Center Code: XXXG10BJ3)

Promote and or provide abstinence education and unwed birth prevention services.

STRATEGY 1: (Sub-Funds Center Code: XXXD)

Promote access to services and information that contribute to abstinence and unwed birth prevention.

OBJECTIVE 4: (Sub-Funds Center Code: XXXG10BJ4)

Promote and provide prevention, outreach, education and / or direct patient services for women and children.

STRATEGY 1: (Sub-Funds Center Code: XXXE)

Promote and / or provide services for women, including family planning and maternity.

STRATEGY 2: (Sub-Funds Center Code: XXXF)

Promote access to services and information that contribute to children's growth, health and well being.

STRATEGY 3: (Sub-Funds Center Code: XXXG)

Provide nutrition assessment, education, counseling, breastfeeding support, coordination with and referral to other services, and nutritious food products to low-income pregnant, breastfeeding and / or postpartum women and children under age five.

OBJECTIVE 5: (Sub-Funds Center Code: XXXG10BJ5)

Promote and provide prevention, outreach, education and / or direct patient services to reduce the spread of infectious diseases.

STRATEGY 1: (Sub-Funds Center Code: XXXH)

Provide targeted prevention, education and intervention activities for sexually transmitted diseases, HIV and TB.

STRATEGY 2: (Sub-Funds Center Code: XXXI)

Assure that children and high risk adults in the state are adequately immunized and monitor incidents of disease outbreak to control the spread of communicable disease.

OBJECTIVE 6: (Sub-Funds Center Code: XXXG10BJ6)

Develop a statewide response system for potential threats from bioterroristic attacks.

STRATEGY 1: (Sub-Funds Center Code: XXXJ)

Develop surveillance and community emergency response systems for potential biological agents.

Agency Name	Arkansas Department of Health
Program	Community Health Promotion and Prevention

Objective 1,2,3,4,5,6

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007
Objective 1: Number of women aged 40 – 64 at, or below, 200 % of the Federal Poverty Level receiving screening, diagnosis or treatment for breast and cervical cancer	Breast Care Decision Support Systems	13000	15000	18000	20000	22000
Objective 1: Percentage of breast cancers identified in Stages 1 and 2 among program women.	Arkansas Central Cancer Registry	65	66	67	68	69
Objective 2: Publish a Biennial report on Cardiovascular Disease in Arkansas.	CDC Progress Report		1		1	
Objective 2: Publish a Biennial report on Diabetes in Arkansas	CDC Progress Report		1		1	
Objective 3: Number of Community Based Organizations receiving abstinence and unwed birth prevention grants.	Internal monitoring and documentation	30	30	30	30	30
Objective 3: Percentage of students in Abstinence Only Education Programs who successfully complete or remain enrolled in an abstinence only education program	Progress reports from Sub-grantees	70	70	70	70	70
Objective 3: Percentage of youth served on an on-going basis by an Unwed Birth Prevention activity	Progress Reports from Sub-grantees	60	60	60	60	60

Objective 4: Percentage of Federal food funds used by women, infants and children special nutrition programs to provide services to eligible Arkansas clients.	Monthly and annual caseload and expenditure reports	97	≥97	≥97	≥97	≥97
Objective 4: Percentage of average monthly WIC caseload goal met	Caseload reports	98	98	98	98	98
Objective 4: Percentage of newborns screened for hearing impairment before hospital discharge	Hospital Reporting	90	91	92	93	94
Objective 4: Percentage of newborns receiving at least one screening for genetic risk factors.	Vital Records; Laboratory Records	98	98	98	98	98
Objective 4: Average monthly number of maternity visits to local health units.	ADH Management Information System	3000 / month				
Objective 4: Average monthly number of family planning visits to local health units.	ADH Management Information System	13000 / month				
Objective 5: Percentage of 2 year old children seen in the Arkansas Department of Health's Local Health Units who are age appropriately immunized.	Information Network for Children (INC) – Arkansas and CASA analysis.	85	87	88	89	90
Objective 5: Percentage of HIV cases reported to ADH for which follow-up is initiated.	STD Management Information System	95	95	95	95	95
Objective 6: Percentage of Federally defined HHS Critical Benchmarks for Bioterrorism Preparedness Planning which are met.	CDC and HRSA reports	88	89	90	92	94

costs as a percent of total program	Internal Financial Reports	To be determin- ed	To be determin- ed	To be determin- ed	To be determin- ed	To be determin- ed
costs						

Agency Name		Arkansas Department of Health	
Program		In-Home Services	
Program Authorization		A.C.A. 20-7-101-130; Act 1675 of 2001	
Program Definition: Funds-Center Code: XXX AGENCY GOAL(S) # 2 Anticipated Funding Sources for the Program:		In-Home Services consists of activities that are designed to provide health care and personal assistance for	
		qualified individuals in their residence.	
		General Revenue, Federal Funds, Reimbursements	

PROGRAM GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To provide individuals services in the home as an alternative to extended hospitalization and nursing home placement.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG1OBJ1)

Provide quality home-based care and assistance.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Provide specialized, skilled nursing, daily living assistance, therapy and aide services to home bound patients, the terminally ill, and persons in need of intermittent care.

STRATEGY 2: (Sub-Funds Center Code: XXXB)

Provide assessment, case management and referral services for qualified individuals.

Agency Name	Arkansas Department of Health
Program	In-Home Services

Objective 1

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DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	
Objective 1: Number of annual Statewide average Home Health visits per nurse, per day	In-Home Services Weekly Cost Report	3.5	3.5	3.5	3.5	3.5	
Objective 1: Average number of Personal Care service hours supervised weekly by each nurse	Personal Care / ElderChoices billing system and In-Home Services Weekly Cost Report	450	450	450	450	450	
Objective 1: Number of annual statewide average Home Care visits per nurse per day.	In-Home Services Weekly Cost report	3.5	3.5	3.5	3.5	3.5	
Objective 1: Average number of Case Management service units provided monthly by each nurse	Community –Based Case Management Billing data base	450	450	450	450	450	

Agency Name		Arkansas Department of Health		
Program		Alcohol and Substance Abuse Services		
Program Authorization		ACA 20-64-601-909; 5-65-101-120; Act 1219 of 1999; Act 1675 of 2001; Act 1666 of 2001; 20-7-101 et seq.;		
Program Definition:		Alcohol and Substance Abuse Services program consists of activities that are designed to change unhealthy		
Funds-Center Code: <u>XXX</u>		behaviors from the abuse of alcohol and other drugs by educating the public and assuring prevention and treatment services.		
AGENCY GOAL(S) # 2				
Anticipated Funding Sources for the Program:		Special Revenue, General Revenue, Federal Funds, Reimbursements		

PROGRAM GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To improve the health of Arkansans through alcohol and substance abuse prevention and treatment services.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG10BJ1)

Promote and provide education, prevention and treatment services to reduce the health consequences of abuse of alcohol and other drugs.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Support comprehensive alcohol and drug abuse prevention services, provide training to substance abuse professionals and assure quality treatment services.

Agency Name	Arkansas Department of Health
Program	Alcohol and Substance Abuse Services

Objective 1

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007
Objective 1: Number of prevention events conducted on problems of Alcohol and Other Drugs	Progress reports from Alcohol and Drug Abuse Prevention (ADAP) grantees	437	442	447	452	457
Objective 1: Number of persons receiving treatment services through publicly funded providers	ADAP Management Information System	10,000	10,000	10,000	10,000	10,000
Objective 1: Percentage of clients who complete treatment programs through publicly funded providers	ADAP Management Information System	61	61	61	61	61

Agency Name		Arkansas Department of Health		
Program		Tobacco Prevention and Cessation Program		
Program Authorization		20-7-101 et seq.; Act 1572 of 2001; Initiated Act 1 of 2001		
Program Definition:		Tobacco Prevention and Cessation consists of activities that are designed to change behaviors associated with		
Funds-Center Code: <u>XXX</u>		tobacco use and prevent initiation of tobacco use.		
AGENCY GOAL(S) # 2				
Anticipated Funding Sources for the Program:		Federal Funds, Master Tobacco Settlement		

PROGRAM GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To improve the health of Arkansans through tobacco prevention and cessation services.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG1OBJ1)

Promote and provide education, prevention and cessation services to reduce the health consequences of tobacco.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Educate the public about the health risks associated with tobacco use and promote programs to encourage persons who already use tobacco to stop.

Agency Name	Arkansas Department of Health
Program	Tobacco Prevention and Cessation

Objective 1

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007
Objective 1: Percentage of counties that have tobacco prevention, cessation and / or education projects funded through state and / or Federal tobacco funds.	Tobacco Prevention and Education Program – Grants Office	20	25	30	35	40
Objective 1: Percentage of Tobacco Retailers Inspected for sales to minors (<18) compliance. Annually Note: Approximately 5,500 retailers. Currently, there is no baseline. Percentages are approximate.	Arkansas Tobacco Control Board	15	20	30	40	50
Objective 1: Percentage of failed attempts to purchase tobacco products by persons under the age of 18.	SYNAR Annual Report	75	75	75	75	75
Objective 1: Administrative costs as a percent of total program costs	Internal Financial Reports	To be deter- mined				

Objective 1: Percent of adults who smoke	BRFSS	23.7	23.2	22.7	22.2	21.7
Objective 1: Percent of high school students who report to be smoke-free for the past 30 days	YRBS	34		33.5		32.4

Agency Name		Arkansas Department of Health		
Program		Administration		
Program Authorization		A.C.A. Title 19; Title 21; General Accounting & Budgeting Manual; Act 1675 of 2001		
Program Definition:		Administration includes activities necessary to lead and manage the operations of the Arkansas Department of Health.		
AGENCY GOAL(S) #	1,2, 3			
Anticipated Funding Sources for the Program:		General Revenue, Federal Funds		

PROGRAM GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To provide a strategic approach for improving the health status of Arkansans.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG10BJ1)

Provide administrative direction and support to insure that department programs meet their objectives and performance targets.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Plan, implement and manage Department functions.

OBJECTIVE 2: (Sub-Funds Center Code: XXXG10BJ2)

Effectively utilize information technology resources to support the mission of the Arkansas Department of Health.

STRATEGY 1: (Sub-Funds Center Code: XXXB)

Provide a common information technology infrastructure for all work units within the Department.

OBJECTIVE 3: (Sub-Funds Center Code: XXXG10BJ3)

Provide for general operations support and overhead costs not otherwise included in the Administration program or treated as a direct cost in other programs.

STRATEGY 1: (Sub-Funds Center Code: XXXC)

Provide a common administrative infrastructure for all work units within the Department.

Agency Name	Arkansas Department of Health			
Program	Administration			

Objective 1,2,3

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DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCA L YEAR 2006	FISCAL YEAR 2007
Objective 1: Percentage of Agency performance measures met	Internal monitoring and documentation	75	78	80	85	90
Objective 1: Percentage of Agency staff in the Administration Program compared to total agency positions	PENDING FURTHER DEFINITION	To be deter-mined	To be deter- mined	To be deter-mined	To be deter-mined	To be deter-mined
Objective 2: Agency Information Technology budget as a percent of total agency budget.	State Budget Report	2	2	2	2	2
Objective 2: Percentage of computer up-time	Internal monitoring	95	95	95	95	95
Objective 2: Percent of Three Tier System Information Technology Initiative milestones accomplished as scheduled	Agency Technology Plan (to be updated and approved after August 2002)	To be deter- mined	To be deter- mined	To be deter- mined	To be deter- mined	To be deter- mined
Objective 2: Number of proprietary systems maintained	Internal monitoring and documentation	1	1	0	0	0
Objective 3: Number of prior year audit findings repeated in subsequent audit.	PENDING FURTHER DEFINITION	To be deter-mined	To be deter- mined	To be deter-mined	To be determined	To be deter-mined